

drb Ignite Multi Academy Trust

PANDEMIC BEHAVIOUR ADDENDUM

Updated March 2021

drb Ignite Multi Academy Trust Vision

drb Ignite Multi Academy Trust has been established through a shared belief that lives can be transformed by what goes on in schools. We believe that the process of teaching and learning shapes futures. To this end our vision is to provide every child with learning experiences that excite them and give them the power to begin to shape their own lives.

Vision

All pupils achieve the highest standard of educational outcomes regardless of circumstances or background.

Rationale

The Trust believes good behaviour ensures a safe learning environment in which pupils feel secure and able to enjoy lessons. This is of paramount importance over the period of the covid-19 pandemic whether school is open for all pupils or restricted groups e.g. vulnerable and critical worker children. We believe good behaviour will support safe working processes and help with infection control and management. Good behaviour through the pandemic will promote:

- high standards and expectations
- safe working and clear boundaries
- social skills which reflect the values of the Trust
- strong and empathetic relationships
- active and meaningful interaction between pupils
- modelling of positive behaviours and responses

This addendum applies until further notice. Unless covered in this addendum, the Trust's normal behaviour policy continues to apply. We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any such changes to staff, parents and pupils.

Policy Aim

Trust schools are happy, safe and secure places where pupils thrive educationally, emotionally and socially. This must, as far as is reasonably possible, remain the aim throughout the pandemic whether school is open to all pupils or designated groups only.

Expectations for pupils in all Trust schools

- **Effective infection protection and control** - there are important actions that pupils and their families can take during the pandemic to help prevent the spread of the virus e.g. hand washing, physical distancing and respiratory hygiene. Parents/carers are asked to ensure they support their child to apply these approaches and that actions are continued until further notice.

- **Minimise contact with individuals** who are unwell by ensuring that those who have coronavirus symptoms, or who have someone in their household who does, do not attend school.
- **Clean hands more often than usual** - wash hands thoroughly for 20 seconds with running water and soap and dry them thoroughly or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered.
- **Ensure good respiratory hygiene.** Cough or sneeze into a tissue, disposing of the tissue immediately (the 'catch it, bin it, kill it' approach) and avoid touching mouth, nose and eyes with hands.
- **Clean frequently touched surfaces** often, using standard products, such as detergents and bleach.

New rules for attending school

When pupils are attending a Trust school, we expect them to follow all of the rules set out by the school to keep themselves and the rest of the school community safe. Staff will be familiar with school rules and make sure they are followed consistently. Parents should also read the rules and ensure that their children follow any new procedures that have been put in place. Parents should contact the school if they think their child might not be able to comply with some or all of the rules, so the school can make arrangements to ensure appropriate support is in place and the child is able to access school alongside peers.

Coming to school

Pupils are encouraged to avoid using public transport wherever possible. If public transport is being used, consideration should be given to the government's latest guidance around the use of face coverings. <https://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own/face-coverings-when-to-wear-one-and-how-to-make-your-own>

Face coverings worn by children coming to school or on public transport must be disposed of before entering school. In line with government guidance face coverings are not compulsory in school for primary aged children.

Parents are asked to encourage pupils to maintain appropriate social distancing when travelling to and from school, including if walking to school with parents or friends. Staggered arrival and departure times may be used by some schools to support pupils and parents in maintaining social distancing outside of school and at the school gates to avoid large gatherings. Parents will continue to be asked to wear face coverings when bringing children to school and collecting them.

In school arrangements

From 8 March 2021, when all pupils return they will be organised into designated class *bubble* groups. These groups will be maintained throughout the school day, even during any break times. Each bubble will be assigned toilets.

Pupils will not share any equipment such as pens, pencils and other stationery. This also includes drinking bottles. Pupils are not to cough or spit at or towards any other person. Any action which compromises the health and safety of the staff and pupils in the bubble group (for example, if someone were to cough onto another person) will result in the group being compromised and at increased risk.

Movement around school

Each school will implement appropriate systems for moving around school. These will reflect the nature of the building. Pupils should follow all signage and instructions that indicate the direction in which they should be moving. This signage may include reminders that 2-metre social distancing must be maintained on the corridors. Pupils should walk in single file in corridors. Doors may be wedged open to avoid the need to touch door handles and to improve ventilation. Pupils are not to close these doors without the permission of an adult.

Uniform

As classrooms will be ventilated as a precautionary measure windows will be kept open and classrooms may be colder than usual. Uniform expectations will remain, with additional warmer clothes and more layers permitted.

Attendance

The Trust and its schools will encourage all pupils to maintain full attendance. If a child is required to self-isolate engagement with remote education will be required. Staff will conduct welfare and safeguarding checks where any concerns are raised.

If anyone displays symptoms of covid-19

If a pupil displays covid-19 symptoms before travelling to school or whilst at home, they should not attend school. If a pupil displays symptoms during the school day, they should tell an adult. They will be isolated on site until contact can be made with home and arrangements made for them to be collected. The isolation room will be disinfected immediately after they leave. Any staff or pupil displaying symptoms during the school day would result in that group of pupils and staff being compromised and government guidance should be followed. All pupils and staff who had been in close proximity to the person displaying symptoms would need to leave immediately to self-isolate for 10 days. These persons would not be allowed on site until the period of 10 days has passed.

Instructions on inappropriate behaviour (spitting, coughing directly and intentionally at a teacher or child) _____

Trust schools are not expecting to see this poor behaviour, but in the unfortunate event that it becomes a concern, it must be reported immediately to the school leadership team. The school will work closely with parents to support improvement in the child's behaviour to enable them to remain in school, learning alongside their peers.

For note: If there has been any contact with another person's saliva, the following guidelines published by the NHS must be followed:

- Wash the saliva off skin with soap and lots of running water.
- Wash the saliva out of eyes, nose, mouth with lots of cold water.
- Spit water out after washing the mouth.
- If contact lenses are worn, rinse before and after taking them out.
- Any tissues containing saliva must be disposed of in specific waste bins

All such incidents should be recorded in full in the school's accident book and behaviour log.

Sanctions for not following pandemic requirements _____

If a pupil fails to follow any specific covid-19 related requirements the reasons for non-compliance will be considered to determine whether it was accidental or purposeful and then the most appropriate sanction from the following list will be applied:

- Verbal reminder
- Verbal warning
- Parental contact via phone call/email/text
- Parents requested to work with school to improve child's behaviour.

It must always be an absolute last resort to consider pupil exclusion. However, if necessary, the normal arrangements and procedures must be followed to exclude as described in the 2017 statutory guidance 'Exclusion from maintained schools, academies and pupil referral units in England'.

Expectations for pupils learning from home _____

If a pupil is not in school due to self-isolation, the Trust expects them to follow the learning expectations set out in the Trust's Remote Education Policy. Parents should read the associated guidance and expectations and ensure their child follows them. Parents should contact their school if they think their child might not be able to comply with some or all of the expectations, so alternative arrangements can be considered with them.


Dependant on the age of the child, expectations include:

- Completing work within a time frame prescribed by the teacher
- Seeking help if needed from teachers or teaching assistants
- Alerting teachers if they're not able to complete work
- Using proper online conduct, such as using appropriate language in messages
- Following all online safeguarding procedures

Dealing with problems - if there are any problems with pupils adhering to expectations around remote education including if they don't engage with the remote learning set for them, the school will make contact with the family in order to discuss any barriers to learning which can be understood and responded to. The Trust recognises the challenging times faced by all and will work with families to ensure a most appropriate solution for everyone.

Monitoring arrangements _____

The Trust will review this Addendum as guidance from the Department for Education is updated, and as a minimum every half term throughout the pandemic. At every review, it will be approved by the Chair of the Trust Board

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| Monitoring and review | Trust Board |
| Links | Trust Behaviour Policy Acceptable Use Policy Child Protection and Safeguarding Policy Covid-19 Safeguarding Addendum Infection Control Policy |
| Staff responsible | Headteachers |
| Committee responsible | Achievement, Support and Scrutiny |
| Date approved | March 2021 |
| Next review | July 2021 |
| Sign off by Chair of Trust |  Date: March 2021 |

*Please note that should there be any changes/further national guidance issued relevant to this Policy, it will be updated accordingly prior to the review date shown above and referred to the next Trust Board meeting.

Change Management

| Issue No.: | Change date: | Change description: |
|------------|--------------|--|
| 1.0 | Nov 20 | Release with Phase 3 SUSTAIN Strategy |
| 2.0 | Jan 21 | Review as part of Phase 4 National Lockdown Strategy |
| 3.0 | Mar 21 | Review as part of Phase 5 School Opening Strategy |